

**SAN JOSÉ AIRPORT COMMISSION  
Work Plan for FY 17/18**

Attachment A

<b>Items for Briefing and Possible Action in FY 2017-18</b>	<b>Actions</b>	<b>Timeframe</b>
<b>Briefing on Airport capital projects update</b>	Receive update briefing on the status of current Airport projects	August 2017
<b>Review Terminal Optimization Plan</b>	Provide briefing and seek Commission comment on the Terminal Optimization Plan	August 2017
<b>Briefing on security improvements</b>	Briefing on non-sensitive security enhancements/improvements	August 2017
<b>Briefing on electrician augmentation plan</b>	Briefing on the need to address shortage of personnel with electrician skills	August 2017
<b>Review runway incursion mitigation study (formerly the airfield geometric correction study)</b>	Provide briefing and seek Commission comment on the status of the runway mitigation study.	November 2017
<b>Briefing on Southeast Area Study</b>	Briefing on plans for upgrading the southeast area of the Airport	February 2018
<b>Update on the airline lease agreement</b>	Briefing on the status of airline lease agreement discussions	February 2017

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<b>Review Airport marketing plan</b>	Briefing and seek Comment on the Airport's marketing plan	February 2017
<b>Update on new concessions agreement</b>	Briefing on the status of a new concessions agreement	February 2017
<b>Presentation of FY 18/19 Airport budget and airline rates and charges</b>	Presentation of proposed FY18/19 Airport budget and airline rates and charges.	May 2017
<b>Adopt annual Commission work plan for FY 18/19 and annual report for FY 17/18</b>	Adopt Commission annual work plan of objectives for FY 2018/19 and the annual report of Commission actions on objectives for FY 16/17.	May 2017
<b>Elect officers for FY 18/19</b>	Election of Chair and Vice Chair of the Commission for FY 18/19.	May 2017
<b>Review noise reports and community noise concerns</b>	<ol style="list-style-type: none"> <li>1. Review quarterly and annual noise reports.</li> <li>2. Hear and discuss community noise concerns</li> </ol>	Noise Report – Quarterly Community Noise Concerns – As Required
<b>Receive air service development update</b>	Receive updates on air services recruitment efforts	As needed

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<b>Receive legislative updates</b>	Receive updates on significant legislative developments	As needed
<b>Receive Ad Hoc Noise Committee update</b>	Provide update on the status of Ad Hoc Noise Committee deliberations or recommendations	As needed
<b>Receive Transportation Security Administration and Customs and Border Protection updates</b>	Receive status reports on TSA and CBP resources, activities, etc.	As needed
<b>Review of staff reports for City Council</b>	Presentation of selected staff reports to Council not on the Commission work plan to provide the opportunity for Commission comment	As needed
<b>Review of regulatory violations and lease agreement disputes</b>	Review and resolve regulatory violations related to: 1. taxi operations 2. curfew violations 3. lease agreement disputes	As needed
<b>Update on status of Guadalupe Gardens Soccer Complex</b>	Provide briefing and seek Commission comment on the status of the Guadalupe Gardens Soccer Complex	To be determined

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<b>Tour of Airport facilities</b>	Provide pre-meeting tour of Airport facilities	To be determined

**Proposed FY 17-18 meeting dates:**

- August 14, 2017
- November 13, 2017
- February 12, 2018
- May 14, 2018

**Estimated FY 17/18 Budget:**

- Personal: \$15,000
- Non-Personal: \$1,000

