

MINETA SAN JOSE INTERNATIONAL AIRPORT

Minutes of the Airport Commission Meeting

MONDAY

SAN JOSE, CALIFORNIA

May 8, 2017

CALL TO ORDER

The Airport Commission of the Mineta San Jose International Airport met for a regular session on Monday, May 8, 2017, at 6:02 p.m. at Norman Y. Mineta San José International Airport in the Boeing/McDonnell Douglas Conference Room at 1701 Airport Boulevard, Suite B1130, San Jose, CA 95110.

ATTENDEES

COMMISSIONERS

Julie Matsushima, Chair	- Present
Ron Blake, Vice-Chair	- Present
Abhay (AJ) Borade	- Present
Dan Connolly	- Present
Tom Cruz	- Present 6:08 p.m.
Raymond Greenlee	- Present
Catherine Hendrix	- Present
William Highlander	- Present
Stephen McMinn	- Present 6:04 p.m.
Mark Schmidt	- Present via telephone conference
Richard Terrill	- Present

AIRPORT STAFF PRESENT

John Aitken
Kim Hawk
Mark Kiehl
Curt Eikerman
Bob Lockhart
Judy Ross
Matthew Kazmierczak
Michael Glazer
John Willson
Janelle Adams

ASST. TO THE DIRECTOR FOR GOVERNMENT & LEGISLATIVE AFFAIRS

James Webb - Present

CITY ATTORNEY STAFF PRESENT

Kevin Fisher

COUNCIL LIAISON

Raul Peralez - Present at 6:48 p.m.

SAN JOSÉ POLICE DEPARTMENT

Sgt. Dave Anaya

1. CALL TO ORDER/ROLL CALL

The meeting was called to order at 6:02 p.m. with nine Commissioners in attendance, including Commissioner Schmidt attending via telephone. Commissioner McMinn arrived at 6:04 p.m. and Commissioner Cruz arrived at 6:08 p.m. for a total of eleven Commissioners in attendance.

2. ORDERS OF THE DAY

- 2.1 Commissioner Connolly asked to add a discussion item to agenda related to closed session briefings as item 6.8. Mr. Webb and Senior Deputy City Attorney Kevin Fisher stated that items could not be added to a meeting agenda without approval of the Council's Transportation and Environment Committee and adequate Brown Act notice and therefore Commissioner Connolly's item could not be added to the current meeting. After further discussion, Mr. Webb and Mr. Fisher suggested Commissioner Connolly raise his request when the Commission discusses the Commission's FY 17-18 work plan under item 6.5.

No action required.

3. CONSENT CALENDAR

3.1 Minutes for Approval:

February 27, 2017, Draft Commission Meeting Minutes
Commissioner Connolly stated a correction to be made to the minutes.

April 3, 2017, Draft Commission Special Meeting Minutes

Action: A motion was made to approve the February 27, 2017 and April 3, 2017 meeting minutes with one correction.

Approved (M.S.C. Connolly/Matsushima, 11-0)

- 3.2 Correspondence: None

4. OLD BUSINESS

4.1 Update on Commission Recommendation to Form a Noise Roundtable

Mr. Webb provided an overview of the activity that has occurred on the Commission's recommendation to form a roundtable. Mr. Webb also read into the record an email expressing the concerns about the roundtable from several Sunnyvale residents who were unable to attend the meeting. One question followed Mr. Webb's presentation.

No action required.

5. REVIEW OF STAFF REPORTS FOR CITY COUNCIL

5.1 State of the Airport

Interim Director of Aviation, John Aitken shared the State of the Airport report covering key financial goals, passenger growth, airline lease extensions, trends and fee change opportunities. The State of the Airport will be presented at the June T&E meeting.

Following Mr. Aitken's presentation, there were several questions and discussion.

No action required.

6. NEW BUSINESS

6.1 FY 17/18 Proposed Airport Budget and Airline Rates and Changes

Deputy Director of Finance, Kim Hawk provided an overview of Airport's projected cost per enplaned passenger, landing fees and terminal rental rates for FY 17-18. Ms. Hawk also discussed staff increases, increased costs for capital projects and the impact of increased passengers on keeping Airport costs down.

Ms. Hawk's presentation was followed by questions and from the Commission.

No action required.

6.2 **FY 17/18 Airport Concessions Disadvantaged Business Enterprise (ACDBE) Goals and Objectives**

Matthew Kazmierczak presented report on the ACDBE program goals and objectives for Federal FY 17-18, and discussed the growth in Federal FY 15-16 ACDBE program performance that exceeded the targeted goals.

No action required.

6.3 **Guadalupe Gardens Soccer Complex Update**

John Aitken presented the site plan for Guadalupe Gardens Soccer Complex and provided an overview of the status of the proposed soccer complex. However, based on land use restrictions in California state law, the plan for a soccer complex in Guadalupe Gardens will not be pursued.

Mr. Aitken's presentation was followed by questions and comments from the Commission.

Speaker Walter Windus from the Santa Clara County Airport Land Use Commission shared concerns with the possible development of a soccer complex in a landing area.

Speaker Paul Donahue from the Santa Clara County Airport Land Use Commission said he no longer had concerns as the plan for the soccer complex will not be moving forward.

No action required.

6.4 **Security Briefing**

Bob Lockhart and Sgt. Dave Anaya provided a presentation on Airport security that covered updated fence standards, technology upgrades, current security projects, partnerships, ongoing efforts, insider threats and related pending legislation.

The presentation was followed by a questions and comments from the Commission.

No action required.

6.5 Commission Work Plan for FY 17/18 and Annual Report

Mr. Webb gave a summary of the FY 17-18 proposed work plan and the process for getting it approved.

Commissioner Blake suggested keeping the topic of the Guadalupe Gardens in the work plan. Commissioner Hendrix requested the topic of security remain in the work plan as a standing item. Staff agreed to keep both topics in the FY 17-18 work plan. Commissioner Connolly made a motion to add the topic of closed session security briefings to the FY 17-18 work plan.

Action: Add the topic of closed session security briefings to the FY 17-18 work plan.

Approved (M.S.C Connolly/Greenlee, 8-0-3 abstentions, 0 absent)

6.6 Legislative Update

Matthew Kazmierczak, Manager of Strategy and Policy briefed the Commission on high priority legislation impacting the Airport.

No action required.

6.7 Election of Commission Officers for FY 17/18

As Commission appointments and re-appointments have not yet been made, a motion was made to defer the election of officers until the August meeting.

Action: Defer the election of officers to the meeting of August 2017.

Approved (M.S.C. Matsushima/Borade, 11-0, 0 absent)

7. NOISE REPORT/COMMUNITY CONCERNS

7.1 Noise Reports: Monthly Noise Summary

John Wilson, Operations Supervisor, reviewed the monthly annual noise summary report. Mr. Wilson's presentation was followed by questions and comments from the Commission.

Commissioner Hendrix asked if noise issues could be moved higher in the agenda. Staff agreed to do so.

7.2 Other Community Noise Concerns

None

REPORTS AND INFORMATION ONLY

8.1 Commission Liaison Report

None

8.2 Announcements

Commissioner Connolly thanked Darleen Yamaki for her service.

John Aitken announced he has been named the Interim Director of Aviation.

Mr. Webb announced that:

- Instructions for logging into the Commissioners' City email addresses were available if needed.
- The updated Commission by-laws were adopted by the Transportation and Environment Committee on May 3.
- Senior Airport staff met with Congressman Ro Khanna on May 8.
- This will be Commissioner Borade's final meeting.

8.3 Next Commission Meeting: August 14, 2017

9. PUBLIC RECORD

None

10. PUBLIC COMMENT

None

11. ADJOURNMENT

Meeting was adjourned at 9:26 pm.

ATTEST:

Julie Matsushima
Chairperson

James Webb, Jr.
Commission Secretary