

MINETA SAN JOSE INTERNATIONAL AIRPORT

Minutes of the Airport Commission Meeting

MONDAY

SAN JOSE, CALIFORNIA

November 13, 2017

CALL TO ORDER

The Airport Commission of the Mineta San Jose International Airport (SJC) met for a regular session on Monday, November 13, 2017, at 6:00 p.m. in the Boeing/McDonnell Douglas Conference Room at 1701 Airport Boulevard, Suite B1130, San Jose, CA 95110.

ATTENDEES

COMMISSIONERS

Dan Connolly, Chair	- Present
Joe Head, Vice-Chair	- Present
Julie Matsushima	- Present
Thomas Cruz	- Present
Raymond Greenlee	- Present
Ron Blake	- Absent
Catherine Hendrix	- Present
William Highlander	- Present
Ken Pyle	- Present
Mark Schmidt	- Present
Allison Stember	- Present

AIRPORT STAFF PRESENT

John Aitken
Judy Ross
Rebecca Baer
Kim Hawk
Bob Lockhart
Matthew Kazmierczak
Janelle Adams

ASST. TO THE DIRECTOR FOR GOVERNMENT & LEGISLATIVE AFFAIRS

James Webb - Present

COUNCIL LIAISON

Raul Peralez - Present at 6:12pm

1. CALL TO ORDER & ORDERS OF THE DAY

The meeting was called to order at 6:00 p.m. with ten Commissioners in attendance and one absent.

2. PUBLIC RECORD

None.

3. PUBLIC COMMENT

Commission Chair Connolly requested Commissioners to allow him to identify each person speaking for the record. Commissioners requested to add "Media/Communication" to Item 6a, "BART Transportation" to 6b and "Marketing/Flights Leaving SJC" to Item 10.

4. CONSENT CALENDAR

- a. **Approve the Minutes for August 14, 2017 Special Meeting**
- b. **Approve the Minutes for the August 14, 2017 Regular Meeting**

Absent Commissioners: Blake

Action: Upon motion by Commissioner Matsushima, seconded by Commissioner Pyle, to approve the special meeting minutes, the motion passed. In addition, upon motion by Commissioner Schmidt, seconded by Commissioner Greenlee, the regular minutes were approved and the motion passed.

There was an error on the August 14, 2017 regular minutes under agenda item 7b. The sentence should read: "The Commission's request to add a closed session regarding security was presented to the T&E Committee but the Committee did not include the item in the adopted Workplan."

5. NOISE REPORT/COMMUNITY NOISE CONCERNS

- a. **Update on Commission Recommendation to Form an Advisory Noise Committee**

Jim Webb provided an update on the Ad Hoc Advisory Committee. The first meeting will be held on Friday, November 17, 2017 at 2pm.

Document Filed: (1) Ad Hoc Committee Agenda, (2) Ad Hoc Committee Work Plan, (3) Ad Hoc Committee Operating Guidelines, (4) Ad Hoc Committee Supplemental Memorandum, (5) Ad Hoc Committee Memorandum

b. Noise Reports: Monthly Noise Summary

Michael Winans, Airport Operations Supervisor provided a “Year in Review” presentation on noise covering noise complaints, flight schedules and citations.

Document Filed: (1) Airport Noise Update Presentation, (2) Airport Noise Report, (3) Airport Curfew Fines

c. Other Community Noise Concerns

None.

6. REPORTS AND INFORMATION ONLY

a. Chair- Chair’s Oral Report/Comments

Chair Connolly congratulated John Aitken for his new position as Airport Director. In addition, Chair Connolly reviewed the outcome of the previous T&E Committee meeting in regards to closed session.

No action required.

b. Director- Director’s Oral Report/Comments

John Aitken announced the arrival of the Airport Fire Rescue Vehicles at SJC. Mr. Aitken discussed the issues covered at the closed session Council Meeting on October 31, 2017. Mr. Aitken also provide background information on connecting the Airport with BART, high speed rail and Diridon Station. Lastly, the Director addressed the Commissioners on suggested changes to the Commission meeting layout and event notifications.

No action required.

c. Council Liaison- Raul Peralez, Councilmember, District 3

Councilmember Peralez provided further information on the closed session and the upcoming Ad Hoc Committee meeting as well as comments on the new ARFF vehicles.

No action required.

d. Staff- Staff Oral Reports/Announcements

None

7. OLD BUSINESS

None

8. NEW BUSINESS

a. Air Service Update

John Aitken announced SJC's new domestic and international routes. Airport staff will visit Delta headquarters in December. be meet with routes and obstacles the Airport faces with International flights.

Document Filed: (1) Airport Commission Meeting PowerPoint, Page 17

b. Airline Lease Agreement Principles

John Aitken reviewed the current Airline Lease and 2-year extension. It was suggested that the Commissioners review the lease and provide feedback at a special meeting.

Document Filed: (1) Issue Matrix for New Airline Lease Agreement, (2) Airline Lease Amendment, (3) Airline Signatory Agreement

Action: Upon motion by Commissioner Matsushima, seconded by Commissioner Greenlee, to add a Special Meeting for Lease Discussion on Monday, January 22, 2018, the motion passed. *Absent Commissioners:* Blake

c. Runway Incursion Mitigation (RIM) Study

Ryan Sheelen and Cary Greene from Planning and Development presented the three options in the RIM Study.

Document Filed: (1) Airport Commission Meeting PowerPoint, Page 23-26

d. Legislative Update

Matthew Kazmierczak discussed the current tax legislation and bond issues.

Document Filed: (1) Legislative Update

9. REVIEW OF STAFF REPORTS TO CITY COUNCIL

None

10. MEETING SCHEDULE AND AGENDA ITEMS

The special meeting on the upcoming airline lease agreements will take place on Monday, January 22, 2018. The next regular meeting will be held on Monday, February 12, 2018. Commissioners discussed the tentative topics for the two upcoming meetings.

11. ADJOURNMENT

Meeting was adjourned at 8:49 pm.

ATTEST:

Dan Connolly
Chairperson

James Webb, Jr.
Commission Secretary