

Minutes of the Airport Commission Meeting

MONDAY

SAN JOSE, CALIFORNIA

AUGUST 12, 2024

CALL TO ORDER

The Airport Commission of the San José Mineta International Airport (SJC) met for a regular session on Monday, August 12, 2024 at 6:00PM in the Boeing/ McDonnell Douglas Conference Rooms at 1701 Airport Boulevard, Suite B1130, San Jose, CA 95110 with a Zoom option for listening.

ATTENDEES

COMMISSIONERS

Joe Head, Chair	- Present
Surjit Bains	- Absent (unexcused) – attended telephonically
Mike Campbell	- Present
Robert Hencken	- Present
Catherine Hendrix	- Absent (unexcused)
John Leipelt	- Present
Nick Patel, Vice Chair	- Present
Greg Richardson	- Present
Magnolia Segol	- Present at 7:03PM
Jasvinder Sohal	- Present

AIRPORT STAFF PRESENT

Mookie Patel
Roselyn Bond
Denise Miller
Fai Ali
Ashwin Naidu
Judy Ross
Julie Jarrett
Scott Wintner
John Tran
Patrick Hansen

**COMMISSION SECRETARY/
DIVISION MANAGER, DIRECTOR'S
OFFICE**

Matthew Kazmierczak - Present

COUNCIL LIAISON

David Cohen - Present

1. **CALL TO ORDER & ORDERS OF THE DAY**

The meeting was called to order at 6:00PM by Chair Head with seven Commissioners in attendance and three absent (eight in attendance at 7:03PM). **Absent Commissioners: Hendrix and Bains**

a. **Commission accepted the agenda and orders of the day**

2. **PUBLIC RECORD**

Received email and documents from Doug Rice, posted on the website

3. **CONSENT CALENDAR**

a. **Approve the Minutes for May 13, 2024 Regular Meeting**

Action: Upon motion by Chair Head, the minutes were approved and the motion passed unanimously.

Document filed: [May 13, 2024 Airport Commission meeting minutes](#)

4. **REPORTS AND INFORMATION ONLY**

a. **Chair - Chair's Oral Report**

Chair Head asked the Commissioners to introduce themselves to Mookie Patel as it was Mr. Patel's first Airport Commission meeting since being instated as the Director of Aviation in March 2024.

Chair Head mentioned that he would like the Commissioners to get to know Airport operations firsthand by having Matthew Kazmierczak set up onsite tours. Chair Head asked the Commissioners to send him an email listing the top three areas they would each like to see behind the scenes at the Airport. In that same email, he asked them to tell him how often they have experienced SJC as a passenger and from that experience offer one or two points of interest to help bring the Commission's insights to the Airport staff and City Council – by next meeting.

b. **Director - Director's Oral Report**

Mookie Patel mentioned that passenger traffic is stable and gave an ultra-low-cost carrier update.

Gave an update on the new Facilities building, ribbon cutting in October.

Mentioned the American Association of Airport Executives Operations and Technology conference that SJC is hosting next week at the Signia Hotel with approximately 400

attendees over the two-day symposium and just under \$500,000 in economic value to the community.

c. Council Liaison

Councilmember Cohen had nothing to report.

d. Staff Oral Report

Matthew Kazmierczak reported that he attended the Transportation and Environment Committee meeting on Monday, August 12 where the Airport Commission workplan was approved by the Committee.

e. Commissioner Reports

None

5. PUBLIC COMMENT

Doug Rice

6. NOISE REPORT/COMMUNITY NOISE CONCERNS

John Tran, Noise and General Aviation Supervisor, presented the quarterly noise report. The Commission asked a series of questions.

Matthew Kazmierczak will share a link to the SJC website that has details on the Airport's noise-based curfew (including a list of authorized aircraft).

Document Filed: [Noise Report](#)

Public Comment: Doug Rice

7. NEW BUSINESS

a. Sustainability Update

Patrick Hansen, Environmental Program Manager, Planning and Development gave the update.

b. Billboard Update

Matthew Kazmierczak, Division Manager, Director's Office, provided the update. Commissioner Sohal requested that Matthew share the RFP process information. Matthew Kazmierczak sent the Commissioners an email with a link to the Airport/City page for contract opportunities on August 13.

Public comment: Lilian Koenig

c. **Capital Project Update**

Fai Ali, Deputy Director, Planning and Development, provided a Capital Project update.

d. **Legislative Update**

Matthew Kazmierczak gave Legislative update.

8. MEETING SCHEDULE AND AGENDA ITEMS

The next meeting will be held on Monday, November 18, 2024 at 6:00 p.m.

Topic items (tentatively) include:

- Marketing Update
- Legislative Update
- Quarterly Noise Report
- Community Noise Concerns

9. ADJOURNMENT

The meeting concluded at 8:35PM

ATTEST:

Joe Head
Chairperson

Matthew Kazmierczak
Commission Secretary